YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	HOLY CROSS COLLEGE (AUTONOMOUS), NAGERCOIL.
• Name of the Head of the institution	Dr. Sahayaselvi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04652261473
• Alternate phone No.	04652-260704
• Mobile No. (Principal)	9487416509
• Registered e-mail ID (Principal)	holycrossngc@yahoo.com
• Address	Holy Cross College (Autonomous), Roch Nagar, Kurusadi, Nagercoil.
• City/Town	Nagercoil
• State/UT	Tamil Nadu
• Pin Code	629004
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	20/05/2007
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	**Grants-in aid**	
• Name of the IQAC Co-ordinator/Director	**Dr. H. Jimsy Asha**	
• Phone No.	**04652298705**	
• Mobile No:	**9489739703**	
• IQAC e-mail ID	**iqac@holycrossngl.edu.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://holycrossngl.edu.in/Content/pdf//AQAR%202022-2023.pdf**	
4.Was the Academic Calendar prepared for that year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	**https://holycrossngl.edu.in/Academic/AcademicCalendar**	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Four Star**	**-**	**1999**	**01/02/1999**	**31/01/2004**
Cycle 2	**B++**	**-**	**2005**	**20/05/2005**	**19/05/2010**
Cycle 3	**A**	**3.34**	**2013**	**05/01/2013**	**04/01/2018**
Cycle 4	**A+**	**3.35**	**2019**	**09/08/2019**	**08/08/2024**

6.Date of Establishment of IQAC	**20/05/2001**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Dr. A. Jancy Vini and Dr. S. Panimaya Mercy	**Unnat Bharat Abhiyan 2.0 Programme**	**Unnat Bharat Abhiyan, National Coordinating Institute, Indian Institute of**	**23/12/2023**	**50000**

		Technology, Delhi		
Holy Cross College (Autonomous), Nagercoil	Revamped RGSA	State Institute of Rural Development and Panchayat Raj, Maraimalainagar	24/08/2023	20000
Dr. Jeni Chandar Padua	Vijnana Yuvati	The Academy Trust, Bangalore	03/08/2023	100000
Department of Commerce	Ph.D Scholarship	Department of Collegiate Education, Chennai	02/12/2023	60000
Department of Mathematics	Ph.D Scholarship	UGC	07/02/2023	372000
Department of Mathematics	Ph.D Scholarship	UGC	07/02/2023	372000
Department of Chemistry	Ph.D Scholarship	UGC	07/02/2023	372000
Department of English	Ph.D Scholarship	UGC	07/02/2023	372000
Department of Economics	Ph.D Scholarship	Department of Collegiate Education, Chennai	13/10/2023	60000

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	

9.No. of IQAC meetings held during the year	5

• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

A five day national level faculty development program on "Revolutionizing Higher Education with AI: Quality Assurance and Pedagogical Innovations" was conducted from 24-11-2023 to 29-11-2023

Orientation Programme on "Mentor's Obligations and Roles" on 03.07.2023

A State Level Seminar on "Effective Implementation Practice – ISO 9001: 2015 QMS" on 24.06.2023

Orientation program on "Ethics and Professionalism of Academicians – A New Paradigm" on 19-06-2023

Organized an Orientation programme on "Learning Management System" on 26-06-2023

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To organise Student Induction Programme for fresher's along with their parents	**The Student Induction Programme (SIP) was organized from 20.06.2022 to 28.06.2022 for the first-year UG students.**
To organise Professional Development Programme	**Orientation Programme on Mentor's Obligations and Roles ? Orientation program on Ethics and Professionalism of Academicians – A New Paradigm ?**

	Organized an Orientation programme on Learning Management System was conducted
Faculty Development Programme for all faculty	A National level faculty development program on Revolutionizing Higher Education with AI: Quality Assurance and Pedagogical Innovations was conducted
Preparation of AQAR	AQAR 2022-2023 was submitted
Submit data for AISHE, ARIIA and NIRF	Data for AISHE and NIRF ranking were submitted for the year 2023-2024
To conduct SLOC Analysis	SLOC Analysis was consolidated for constructive changes
To carry out Academic and Administrative Audit	Academic and Administrative Audit was conducted
Institutional Student Satisfaction Survey	Student Satisfaction Survey was carried out for the Academic year 2023-2024
To conduct Environment and Energy audit	Successfully conducted Environment and Energy audit
To introduce Skill based MOOC courses to more students	More than 560 students completed MOOC courses
Discipline wise Bridge Course for all programmes	Organised Discipline wise Bridge Course for the first UG students
E- content development	E- content was developed and uploaded in the institutional website

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Management Committee and Staff Council	Nil

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2024	03/02/2024

15.Multidisciplinary / interdisciplinary

Vision Imbibing the Spirit of the Holy Cross, the institution envisions a harmonious society by empowering young women for global competency and ecological sustainability through a holistic approach with innovative skills. The institution promotes multidisciplinary and interdisciplinary research. A forum, Crossian Centre for Research and Development (CCRD), has been formed for promoting research among the faculty. Recommendations were given to promote multidisciplinary and interdisciplinary research for the Undergraduate and the Postgraduate projects as well. Research scholars are motivated to pursue socially-relevant research. The Institution ensures effective planning and implementation through a systematic process to engage in multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges. To inculcate new methodologies and to give a clearcut awareness of the new research avenues, the institution organises Seminars/ Workshops/ Conferences and Training programmes both at the discipline and multidisciplinary levels.

16.Academic bank of credits (ABC):

The Controller of Examinations and the Director of Internal Quality Assurance Cell oriented the faculty in the General Body meetings and in the Staff Council meetings about the National Academic Depository (NAD), Digilocker and the Academic Bank of Credits (ABC). Preliminary steps have been taken to register our institution under Academic Bank of Credits (ABC) in National Academic Depository (NAD) and the college management has decided to appoint a Nodal Officer for Academic Bank of Credits (ABC). Being an autonomous institution, the institution has accepted the credit transfer of students from other similar institutions. Orientation was given to the students

to update their Aadhar card in view of creating the Academic Bank of Credits (ABC) ID for themselves.

17.Skill development:

The Institution's Innovation Council (IIC) under the aegis of MoE's Innovation Cell was established in the year 2018. It initiates innovation and entrepreneurial ecosystem, upgrading the skill of the students. Holy Cross Innovation and Incubation Centre in collaboration with industries and institutions offers 19 Certificate Courses to enhance the vocational education and soft skills of students. Innovation contest, idea presentation and sales cum exhibits bring out the innovative and entrepreneurial skills of the students. Mandatory value-added courses offered by the departments also strengthen the vocational education and soft skills of students. It also provides the details of the programmes offered to promote vocational education and its integration into mainstream education. The institution offers 45 courses within the curriculum pertaining to vocational education which impart entrepreneurial and employable skills. The institution also provides value-based education to inculcate humanistic, ethical, constitutional and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills. Foundation Courses and Life Skill Training are in the curriculum to promote positivity. Besides these, there are activities like retreats, street plays, exhibitions, blood donation camps, cleaning campaign, awareness on voter's rights and rallies by various clubs and committees like Rotaract, Campus Animation Team, YRC, RRC, Consumer Club, Eco Club, Legal Literacy Club etc. to instill values. Reaching the Unreached Neighbourhood (RUN) and UBA are extra-curricular activities to extend services to the society. IIC does a skill search and expose the students with scientific temperament to participate in the state, regional and national innovation contests.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Education in the Indian knowledge system finds a unique place in the teaching-learning activities of our college. It is taught systematically through the courses offered by the Departments of Social Work, Tamil, English, History and Botany. Emphasis is laid on training the students of Social Work in indigenous performance arts such as the use of parrai. The Department of Tamil offers two courses on Naattupuravial/ Folklore in Part II-Tamil and Vaai mozhi Illakiyangal/ Oral Literature as a Non-Major Elective course (NME). The focus of the Folklore and the Oral Literature course is to

introduce, revive and sensitize students to the typical folk art forms of Tamil Nadu. In degree courses, 'Advanced Tamil' is offered as NME. 'Basic Tamil' is offered as a certificate course for non-Tamil speakers. Hindi is also offered as one of the certificate courses. The Department of English has included texts from Indian literature to inculcate in the students an urge to appreciate Indian aesthetics. Courses like 'Green Studies', 'Dalit Literature' and 'Regional Literature in Translation' that are offered for the Undergraduates and the course 'World Literature in Translation', offered for the Postgraduates insist on training the students towards an understanding of the diversity of Indian literature by encompassing several aspects of indigenous culture. For the Undergraduates of the History programme, the courses 'History of India' and 'History of the Kanyakumari District' are offered as allied courses to enable the students to become aware of the local history and locate their influence across the globe. In addition to major courses, elective courses on 'Archaeology' and 'Indian Architecture' and a Non-Major Elective (NME) course on 'The Working of Indian Constitution' are offered. Value-added course on 'Epigraphy' is also made available to the students. The 'Herbal Botany' course offered by the Department of Botany focuses on the importance of locally available plant species. A seminar on 'Tribal Medicine' and exhibitions on the nutritious benefits of Millets are organized by the department to showcase and sensitize the students about the glory of Indian food and medicine. The teaching faculty are trained to deliver in bilingual mode as per the need. Besides, the Departments of History and Tamil are the full-fledged Tamil medium departments. For the purpose of promoting teaching through bilingual mode, it is proposed that capacity building programme is to be introduced. Further, seminars and cultural programmes that impart the understanding of the Indian Knowledge system to students are frequently organized.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college adopted the pattern of outcome-based education in the year 2017. A dynamic curriculum is designed in tune with the vision and mission of the college that supports the 21st century skills and knowledge requirements for the holistic development of students. The curricula are revamped once in three years or as and when required to meet the demands of academia, industry and society. The Learning Outcome-based Curriculum Framework (LOCF) is implemented to make the learners excel in the job market or pursue higher studies. The faculty were trained through workshops and seminars to frame curriculum that focuses on the learning outcome of students. They were also encouraged to attend online webinars and online courses on

OBE. These practices have tremendously helped the institution to move forward with LOCF. The Programme Educational Objectives (PEOs), Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are defined by the faculty members to facilitate the direct and indirect attainment of each student. Major core and elective courses that enhance the knowledge level, Non-major elective courses that are transdisciplinary, skill-based courses that instill social consciousness and value-based education for whole personality development are bestowed to students. The outcome-based curriculum thus fulfills the vision and mission of the institution.

20.Distance education/online education:

The IQAC of the college readily responded to the emergent situation and conducted workshops and Faculty Development Programmes for the teaching fraternity. Through the proper inputs given by the experts in the respective fields, the faculty learned to create e-contents and conduct online classes effectively. They were able to use virtual platforms like Google meet and Zoom effortlessly for teaching and evaluation. E-resources and tools like Kahoot, Quizizz, Socrative and social media platforms were also used to enhance the quality of teaching. Being an autonomous institution, syllabus, which assures career opportunities, can be framed and updated regularly. The college keeps updating itself with the latest technological developments in modern methods of teaching. The increasing need and accessibility of technology provides opportunities to the teachers for using technological tools for teaching-learning. Blended learning is made possible by installing smart classes in all the departments. Students are given assignments to prepare e-contents and encouraged in doing ICT-enabled peer teaching. The faculty of all the departments prepare their e-contents to make blended learning more effective and fruitful.

Extended Profile

1.Programme

1.1   **23**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **2005**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **788**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **1943**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **728**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **144**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**23**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	**2005**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2	**788**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	**1943**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	**728**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2 Number of full-time teachers during the year:	**144**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.3 Number of sanctioned posts for the year:	**146**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**1044**
4.2 Total number of Classrooms and Seminar halls	**105**
4.3 Total number of computers on campus for academic purposes	**459**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**505.34**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curricula are modelled upon CBCS, which impart interdisciplinary skills and knowledge. POs, PSOs and COs of the courses are mapped addressing the local, national, regional and global development needs.

Part I Language- Tamil and French address relevance at the local, national and global levels.

Part II- English develops competency to meet global standards.

Part III- Major Core, Allied and Elective Courses are upgraded with recent developments to impart theoretical knowledge and practical skills.

Part IV Courses- Non-Major Electives and Self Learning Courses have innovative curricula which are open for the students to opt other than their discipline. Professional English, Yoga and Meditation and Computer Literacy build professionalism and skills in students of all disciplines. Foundation Courses on Value Education, Environmental Studies and Community Engagement Course make the students involve in doing projects and case studies on all genres of life. Value Added Courses, Vocational Education, Certificate Courses and Soft Skill Training strengthens the entrepreneurial skills of the students.

Part V- Outreach programmes 'RUN', Community Engagement Course, NSS, YRC, RRC, UBA and Social Work Department ensure that students are exposed to regional and national realities to respond to the development of the nation.

The courses and outcomes are in tune with OBE.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_1/1.1/1.1.2/Minute_of_Academic_Council/2023-2024.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

23

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development

offered by the Institution during the year

`728`

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

`289`

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

`23`

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics: Research Methodology, Animal Care and Services, Medical Laboratory Technology, Media Studies, Epigraphy, Modern Constitution, Rural Development, Auditing, Organisational Behaviour, Hospital Administration and E-Commerce epitomize the integration of Professional Ethics. Gender: Part I-Tamil, Part II-English, Ara Illakkiam, Kaappiya Pirkala Ilakkiyangal, Penniyam, Thinai, Urainadai Illakiyangal, Physiology, Genetics, Feminist Writings, History of Kanyakumari District, Women Studies and Major Religions in the World help the students meaningfully engage themselves in an inclusive society. Human Values Part IV courses including Value Education on Life Skills, Human Rights, Psychiatric Social Work, Mental Health and Psychiatric Disorders, Public Health Management, Human Resource Management, Panchayat Raj System in India and Chemistry for Life impart human values and make them responsible. Physical, psychological, moral and social well-being is made inclusive through discipline-specific courses and non-academic extension courses. Extension service RUN also imparts basic values to students. Environment and Sustainability: Green Studies, Environmental Economics, Agricultural Economics, Business Environment, Recent Issues in Indian Economy and Environmental Impact Assessment and Audit, Non-Conventional Energy Source, Green Chemistry, Energy for Future, Herbalism, Biotechnology and Nanobiology etc. address the environment sustainable goals. By addressing the cross-cutting issues, the curriculum assures holistic development of the students with sound skill sets and social awareness.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

232

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

2005

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

2005

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://naac.holycrossngl.edu.in/Parameter _2024/C1_1_4_1_Feedback_Process
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://naac.holycrossngl.edu.in/Parameter_2024/C1_1_4_1_Feedback_Process
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

745

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

573

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Student Induction Programme and Take-Off with Spoken English helps to identify socio-economic background and learning levels. Mentors are assigned to assess the learning levels of students and give timely suggestions and advices regarding career. Students are classified based on their medium of study, marks obtained at

school and entry level test at department levels and the departments monitor their progress.

Advanced Learners:

Self-Learning courses and MOOC courses -to earn extra credits. Present and publish papers and posters, undergo internship programmes in reputed institutions and industries, participate in intercollegiate seminars and competitions. TNSCST student projects and patents. They train the school students in gardening, sericulture , vermicomposting, aquarium and preparing day to day articles. Special guidance for career planning and Proficiency examinations. The advanced learners take classes during Student Administration Days and act as masters of ceremonies.

Slow Learners:

Remedial teaching with simplified teaching modules, study materials and work sheets are provided to the slow learners. Peer teaching and guided group work, personal and academic counselling, question banks, mind maps, bilingual explanation and assignments enable them to understand their subjects better. The mentors identify other skills and strengths, and encourage students to build self-confidence. Special assignments, slip/oral tests, open-book tests and quizzes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_2024/C2_2_2

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
03/07/2023	2005	144

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential Learning:

Students undergo hands-on-training, Skill-Based courses on-job training, group /individual projects and Lab-to-Land practices in the neighbourhood villages. Certificate courses and Value-Added Courses build up better learning experience. On-site learning is enhanced through Industrial Visits, Field Trips and Internship programmes. Extension activities through RUN and UBA enhance service-oriented learning. Students showcase their creativity through exhibitions and startups.

Participative Learning:

Students participate in seminars/webinars, conferences, workshops, paper presentations, and projects. Case studies, role plays, skits, intercollegiate quiz competitions, MOOCs and skill-based courses help them learn efficiently. The Laboratories including Language Lab and Computer Lab create interest among the learners to become more proficient in their respective domain.

Problem Solving Methodologies:

Assignments, brainstorming sessions, skill-based courses, quizzes, group discussion and debates are some of the problem-solving approaches that kindle student's critical thinking and problem solving skills. Computer programming and statistical tools are used for problem-solving.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://naac.holycrossngl.edu.in/Parameter_2024/C2_2_3_1_Student_centeric_method

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT Tools: All the departments are equipped with ICT enabled classrooms with LAN connection, e-learning resources, Wi-fi access to institutional intranet and library with INFLIBNET resources. Digital platforms like Zoom, Google meet, Google Classroom,

Moodle, Kahoot, Socrative and Edmodo are used for online teaching and assessment. Power point presentations, video clippings, online quizzes, assignments and online tests are frequently used by the faculty. The faculty maintain their own YouTube channel to impart extra-class room learning and have academic WhatsApp groups to share short videos and reading material to the students.

Blended Learning: Teaching-learning process is enhanced through online lectures, e-pathshala /NPTEL lectures, documentaries and motivational videos. The college provides Inflibnet access with NLIST-text books and reference materials. Screencast-O-Matic is used for recording e-content and uploading in YouTube. Enrolment for MOOCs and NPTEL courses acts as extra sources of learning.

E-Resources in the Library: The students and the staff have access to e-journals and e-books through N-LIST database. E-resources also include CDs/DVDs, e-conference proceedings, e-reports, e-Manuscripts, E-Theses, Internet /Websites that are portable. The college has subscribed 199500+ online journals, 6000+ books and URKUND plagiarism check software.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_2/2.3/2.3.2/ICT_Enabled_Classrooms.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

142

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar: It covers the list of examination dates, seminars, conferences, guest lectures, workshops, industrial visits, holidays, vacation and festivals. Opening and closing of every semester, important dates-driven information on academic and non-academic activities in addition to cultural events are well planned and informed. Academic calendar provides the total effective working days in a given semester, academic guidelines and curriculum structure for all the academic programmes. It also encloses the question pattern for the internal and external exams, rules and regulations, code of conduct, facilities, scholarships, endowments and staff in charge of clubs and committees.

Teaching Plan: Teaching plan creates a self- informed and self-monitored innovative teacher, and it provides a plan of action for the teacher and guidance for the students. It includes the topics to be covered, teaching pedagogy including ICT tools and assessment methods.

The teaching hours are distributed among class room teaching, assessment methods and lab sessions as per the subject requirements. Such plans are made in advance which serve as a guide for conducting the sessions. The Principal and the HODs check the progress in each course and ensure effective completion of the course. Log books are maintained to monitor the same.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

144

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	[View File](#)

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc /

DLitt during the year

`118`

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

`1383`

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

`11`

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

`5`

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination Procedure:

The Examination system of the college is automated through the Examination Management System. It is designed to accomplish the smooth conduct of examination. Time table and all guidelines are placed in the examination committee. Questions are set by the subject experts and scrutinized by the HODs. The results of Semester Examinations are presented in the award committee and are officially published.

Procedures integrating IT:

Exam registration, payment of fee, issue of hall ticket, nominal roll and seating arrangements for exam are done online. Model question papers are uploaded in the ERP. Marks are displayed in the ERP and the students view their marks through student login. The whole examination process is completely automated.

Continuous Internal Assessment:

Online entry of Continuous Internal Assessment marks and the facility for students to login in their portal and view the marks is provided. Internal tests, quizzes, class tests, online assignments, seminars, open book tests, group discussions, book reviews, projects, albums, skit/song are integrated in the examination pattern and conducted depending on the course structure. Quiz is conducted through different online platforms like Kahoot, Google forms, Quizziz and LMS of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://holycrossngl.edu.in/Content/pdf/COE%20Website%2025-09-2024/Examination%20Manual/Examination%20Manual%202020-2023.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The generic and programme specific learning outcomes are prepared on par with the vision and mission of the institution. POs, PSOs and COs for all the programmes and courses are well defined by the faculty and presented in the Board of Studies of the departments. POs, PSOs, and COs are displayed in the website, department notice boards and in classrooms. The learning outcomes are specific, measurable and attainable. The Continuous Internal Assessment takes the outcomes as the yardstick to check the acquisition of the same.

Generic Courses:

Each programme provides the students to choose from generic courses, which are offered to expand the knowledge into interdisciplinary fields. The course outcomes enable the students know the scope of future study and equip them to focus on the same in their learning process. The skills of the students expected to acquire are the prime focus while designing courses and they are imparted during the course instructions.

Graduate Attributes: All programmes focus on the graduate attributes which are incorporated in diverse courses.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://holycrossngl.edu.in/Academic/PsosAndCourseOutcomes

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The level of attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes are measured throughout the semesters of the academic year. Learning Outcome-based Curriculum Framework is followed. The outcome of each course is assessed based on the cognitive level. Direct attainment is carried out through Continuous Internal Assessment (CIA) and Summative Examination.

CIA includes continuous and comprehensive evaluation of students through internal tests, quizzes, seminars, assignments, open book tests, class test, group discussions, practical, albums, skits and digital competence. The Summative Examination questions are set based on the cognitive levels and the results are analysed. In direct attainment, the CO, PSO and PO mapping matrix is developed by each course faculty in the scale of 1 to 3. The level of attainment of students is measured based on the summative examination results for each course. Remedial measures are taken when the attainment value is less than the target value.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	https://holycrossngl.edu.in/Academic/PsosAndCourseOutcomes

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

787

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_2/2.6/2.6.2/Award_Committee_Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://naac.holycrossngl.edu.in/SSR_2024/C2_2_7

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution's research facilities are updated as per the requirements and there is a well-defined policy for promotion of research which is uploaded on the institutional website (https://holycrossngl.edu.in/Content/images/dept/research/2021-2022.pdf) and implemented

- **To promote research opportunities, the institution collaborates and establishes linkages**
- **The Research Advisory Committee and the Research Ethics Committee play an active role in promoting research**
- **Nine departments are recognized as research centres with 47 research guides.**
- **Research centres are provided with well-equipped laboratories and libraries.**
- **Library is networked with INFLIBNET, ShodhSindhu and Shodhganga for e-resources. It has a repository of 54,853 books and journals.**
- **Dr. Sr. Mercy Foundation for Research provides seed money, endowment awards and incentives to the faculty for their outstanding research contributions**
- **Code of ethics for research and the software URKUND is used**

to check plagiarism.
- Crossian Research Forum regularly brings out the peer-reviewed multidisciplinary bi-annual research journal 'Crossian Resonance'
- Compilation of data related to research work or projects undertaken by teachers and students as a database is done every year for easy monitoring and scrutinizing the progress

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://holycrossngl.edu.in/Content/images/dept/research/2021-2022.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

3.36

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

13

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

23.7384

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

8

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_3/3.2/3.2.2/2.List%20_of_Grants.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

57

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

7

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_3/3.2/3.2.4/3.2.4_Funding_Agencies.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

- **Well established Research centres have facilities for quality research.**
- **Research colloquiums are organised for research scholars and students.**
- **On-duty and seed money for faculty and students to participate and present papers in conferences.**
- **Institution's Innovation Council (IIC) and Holy Cross Innovation and Incubation Centre (HCIIC) were established in the year 2018 and 2021 respectively.**
- **IIC and HCIIC in collaboration with industries and Government agencies organize seminars, workshops, FDP, proof of concept, idea contest, prototype building, hands-on-trainings, skill development and certificate courses related to innovation, IPR, startup and entrepreneurship for mentoring the budding innovators to excel in innovation and entrepreneurial activities.**
- **Students regularly participate in Innovation contest and**

- Smart India Hackathon (SIH) conducted by AICTE and MoE's Innovation Cell.
- 6 students from the Department of Physics participated in SIH Grand Finale 2022 (Hardware Edition) and built the Solar dispenser prototype in QIS College of Engineering and Technology, Ongole, Andhra Pradesh.
- HCIIC promotes women entrepreneurship and women-led start-ups by providing essential guidance, infrastructure, networking, technical support and access to investors.
- 13 start-ups were registered under HCIIC in the academic year 2021-2022. UBA and RUN are involved in community orientation.
- 5 villages were adopted under UBA and various developmental activities were carried out.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.holycrossngl.edu.in/Subparameter_2024/C3_3_3_4_Start_ups

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

67

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

23

File Description	Documents
URL to the research page on HEI website	https://holycrossngl.edu.in/Research/ResearchDatabase
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

94

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

260

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_3/3.4/3.4.4/Books_and_Chapters.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

7

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

13

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

12.7363

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

50500

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The NSS organizes programs on and off campus impact the college community as well as the community at large. Clean India programs were conducted both at college and Thovalai village. Anti cruelty day aimed at caring for the aged, Yoga day for emotional regulation, Anti drug day rally, Har Ghar Tiranga and distribution of tree saplings to mark the 75th Independence day, Sadbhavana Divas for communal harmony, Voters day were undertaken to impact the individuals sense of self and commitment towards fellow citizens and the nation.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_3/3.6/3.6.1/Report_of_the_Activities.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

9

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	[View File](#)

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

58

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2005

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

41

File Description	Documents
Copies of documents highlighting collaboration	**View File**
Any additional information	**View File**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

39

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**View File**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	**View File**
Any additional information	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Holy Cross College owns 20 acres of land with built in area of 2,09,801 sq. ft.

There are:

- 94 well-furnished classrooms of which
    - 24 Smart boards with LCD projector
    - 4 LCDs
    - 8 Smart Boards with TV
    - 13 TVs
- The campus has LAN network system and Wi-fi connectivity with 100 mbps data speed.
- Five well equipped Seminar Halls to conduct seminars, conferences and intercollegiate competitions.

- **Multipurpose Hall accommodates 2000 students.**
- **St. Joseph's Hall accommodates 200 students.**
- **Golden Jubilee Hall accommodates 5000 students.**
- **Jubilee Seminar Hall 1 accommodates 500 students**
- **Jubilee Seminar Hall 2 accommodates 500 students**
- **The three computer labs and language lab with 349 . The student computer ratio is 9:1**
- **Media centre to facilitate e-resources for teaching-learning process**
- **The UG, PG and research laboratories, DST-FIST instrumentation centre, SERB-FIST and DST-FIST**
- **Counselling centres with well-trained full- time counsellors**
- **All wings have ramps for differently-abled students**
- **The central library is a book house of 52,873 valuable books, a good number of e-books and e-journals. Its Salient Features are, automated with ILMS, catalogued with the OPAC for easy access to book circulation and reference, networked with INFLIBNET, e -ShodhSindhu, e-Shodhganga for e-resources**
- **A Well-established hostel on campus with 2 blocks**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_4/4.1/4.1.1/4.1.1_Overview_of%20the_Campus.pdf](#)

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Holy Cross College owns 20 acre lands with a built area of 2, 09,801 sq.ft. It has always set standards in infrastructure provisions all through its five decades. The college has 5 seminar halls and 94classrooms of which 43 arecomputer assisted and 16 are smart classrooms. Media Centre of the institution facilitates thepreparation of e-resources which enable teaching-learning process effectively. The campus hasLAN network system and Wi-Fi connectivity with 100 mbps data speed. To meet the needs ofthe student community there have always been an optimal number of classrooms matching to thenumber of students.The UG, PG and research laboratories, DST-FIST instrumentation centre, SERB-FIST and DST- FIST laboratories have modern equipments . The three computer labs and the language lab with 259 computers serve the academic needs of students. The student computer ratio is 9:1. The

seminar halls are well equipped for the conduct ofseminars, conferences and intercollegiate festivals. The central library is automated withILMScatalogued with the OPAC for easy access to book circulation, reference. It is networked withINFLIBNET, e-ShodhSindhu, e-Shodhganga for e-resources. It is a repository of 52,873valuable books, a good number of e-books and e-journals.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_4/4.1/4.1.2/Yoga_Centre.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

107

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

184.0692

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our Library plays a catalytic role in learning and research. Over 14,876 users including students, both teaching and non-teaching staff, research scholars, neighboring college students and researchers, alumnae and the locals resort to this repository of knowledge. Our library possesses wide range of arts and science resources including 54853 books (35344 titles), 30 journals with 7859 back volumes, 18 magazines, 3 Tamil and 1English newspapers, Employment News. 1,99,500+ e-books and 10000+e-journals. The facility of Open Access System is adopted in the library. Books are issued, renewed and returned in a computerized circulation counter. OPAC (Online Public Access Catalogue) facility is an added advantage.

Details of the software used for Integrated Library Management System

- Name of the Database : MYSQL
- Name of the Software : Smart Library Automation with RFID (Custom made)
- Nature of the automation (fully or partially) : Fully
- Version : 5.7
- Year of Automation : 2020

Our library is automated using the Smart Library Automation software with RFID (Custom made) in which Visual Studio (VS) software is the front end and MYSQL is the back end for storing database of the library.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_4/4.2/4.2.1/4.2.1_Library_Policy.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

7.1478

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

156

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Recognising the importance of Information Technology in education, the institution has implemented the IT policy. This policy covers Wi-Fi, Firewall, software installation, anti-virus, web services, Institutional Email services and maintenance. The policy aims at providing uninterrupted services to faculty, staff and students in the institution for academic and administrative purposes. Institution Email Id integrated with G-suite are provided to Faculty, administrative staff, students and research scholars. All

the classrooms and seminar halls are enabled with IT facilities and all the computers are connected to the internet server. The server is used for testing and backups. Data centre has been maintained with necessary system for power, cooling and network support equipment. The network service indicates that the network is free from spam and viruses. The bandwidth provides 99 percentage uptime including server uptime, data recovery and backup facilitating storage management. All IT infrastructure facilities in the campus are provided through centralised UPS. Sophos XG Firewall provides protection for the network, users & applications. Sophos endpoint security provides the computer protection switches. All the computers / network switches are connected with high speed 100/1000 mbps LAN/Wi-Fi/OFC connectivity. ERP is provided to enhance the learning facility and student academic activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_4/4.3/4.3.1.Photos.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2005	406

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content	A. All four of the above

development: **Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://naac.holycrossngl.edu.in/SSR_IV_CONTENT_2022/Criteria 4/4.3%20-%20IT%20Infrastructure/Crossian%20e-content%20development%20centre.mp4
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

170.1741

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

· **The HODs, librarian, physical directress, COEand the office superintendent submit their requirements in terms of physical /academic/ support facilities at the end of every academic year.**

· **The principal together with Finance Committee recommends the physical, academic and support facilities and Budget for maintenance and presents a report in the Governing Body.**

· **A register is maintained for repair works.**

· **Service is provided to Maintain solar panels and power distribution systems.**

· **Electrical and plumbing maintenance are carried out periodically.**

· **The class rooms, the halls, laboratories, water tanks, playgroundand the green area are maintained.**

· **9 buses are maintained by the transport section.**

· **The solar power with 5 KVA is maintained .**

· **Two generators with 62-KVA, 20KVA to provide uninterrupted power supply.**

· **Maintenance of solar panels, power distribution system and AC, CCTV, LCD projector, public address system, laptops, printers, WiFi undertaken by the respective suppliers.**

· **The battery backup and invertors and servers are maintained by Vilraay Computer Centre.**

· **Softwares are maintained by 'Soft Solutions', Chennai.**

· **Four bore wells and open well are maintained and used for water supply.**

· **Purified drinking water is maintained by "Mariam Marketing Aqua"**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://naac.holycrossngl.edu.in/SSR_IV_CONTENT_2022/Criteria_4/4.4%20Maintenance%20of%20Campus%20Infrastructure/4.4.2%20Infrastructure%20policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

668

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

673

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above

File Description	Documents
Link to Institutional website	https://holycrossngl.edu.in/Home/Capability_enhancement
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2005

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

295

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

405

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

39

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

31

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college has a vibrant Student Council that involves itself actively in academic and non-academic activities. The elected members act as a bridge between the management and the students for a productive learning. The council, which is elected after expert training, along with the quality circle work unitedly under

the guidance of the Deans of Students affairs. All the major events, including Annual Day, Graduation Day etc. are organized by this team. Apart from this, motivational programmes, charity events, celebration of religious festivals, commemoration of national and International Days are organized and coordinated by the students and it enhances their leadership qualities and team spirit. The Student Administrative Day provides a chance for the students to take up the role of teachers and manage the classes. And in the Student Forum students not only express their appreciation of the functioning of the college but also the remedial changes they expect the management to carry out. The students are elected as presidents and vice presidents and members of clubs and committees and community outreach programmes to make them socially conscious individuals with a vision of their own to face the demands and challenges of their future with ease and confidence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_5/5.3/5.3.2/Activities_of_the_Student_Council.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

94

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Holy Cross College that aims to achieve excellence in education is having an active Alumni Association which is registered under Societies Registration with reg. no. 6/2019 and the association

helps the institution in every possible manner. Alumnae are the touchstones of the college with regard to intellect, character, personality, values and achievements. The academic excellence of our students speaks volumes about the heights that our college has reached. They have achieved success in diverse fields and hold positions of responsibility and influence as distinguished leaders, entrepreneurs and eminent academicians. Some of the alumni are faculty members and heads in many colleges and universities, teachers, principals, officers in bank and in many government offices, politicians, entrepreneurs and countless dignitaries in different walks of life. The Alumni Association provides the platform for professional networking, career development, sustained learning opportunities and emotional bonding between the institute and its alumni and also provide the current students at the institute an opportunity to connect with the alumni across the globe. Annual Alumni Meet is regularly conducted every year where the alumni interact and reminisce about their days in the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_5/5.4/5.4.1/Report.pdf

5.4.2 - Alumni's financial contribution during the year | D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

• The college envisions a harmonious society by empowering young women for global competency and ecological sustainability through a holistic approach with social consciousness and social responsibility. • The Provincial is the chairperson of the Governing Body. The Secretary deals with recruitments and employee's welfare measures. The principal leads all academic and

Student-related activities. • The CoE, Deans of Academic Affairs and Deans of Student Affairs share the various academic duties and activities. Perspective Plans: • Every year each department prepares and submits the action plan comprising of curricular, co-curricular and extracurricular activities. The institution consolidates and prepares the annual action plan and academic calendar. The IQAC ensures to maintain quality culture of the institution. • Staff Council meetings are conducted at regular intervals. • The Deans of Student Affairs give freedom to the students to organize programmes and take up leadership role. They do monitor and support them. Participation of Students: • To enhance social responsibility, the students are involved in the Extension programme-RUN and Community Engagement Programme. Based on the survey conducted in the neighbourhood villages by our students, activities are carried out.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://holycrossngl.edu.in/Content/pdf/Calendar/Calendar-2023-2024.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Stakeholder's request:

To enhance media centre with well-equipped audio and video facilities

· In order to keep pace with technological advancements and also to enhance better teaching -learning experience, a well-equipped media centre was established. The improved infrastructure will support a wider range of multimedia activities, including video production, graphic design, and e-content development, offering students an all-round education and better job prospects after graduation.

· A modernized media lab will also accommodate the growing demand for media-related courses and research projects, positioning the college as a frontrunner in media studies and innovation.

Impact:

The primary objective of a media lab is to enable the creation of videos with clarity, ensuring effective communication and engagement with the intended audience.

Total Area: 1,200 Sq. Ft.

To set up a restaurant hut and renovate the canteen

A new restaurant hut is constructed for a pleasant dining ambience. Furthermore, the canteen has been renovated with additional counters to reduce the rush during short breaks.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://holycrossngl.edu.in/Content/pdf/Strategic-Plan-2018-23.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The strategic plan is a roadmap for the proactive development of the institution. It provides

the ways and means of realizing the vision and the mission. It also provides the strategies to

achieve long and short-term goals. The following are the institution's short-term strategic

plans:

A few other Strategic Plans of the institution are to:

* Establish restaurant hut and renovate canteen
* Equip Golden Jubilee Hall with audio facilities
* Renovate existing notice board
* Establish Crossian Human Resource Development Centre (CHRDC)
* Apply for one NSS unit for Self-Financing streams and NCC unit for Aided stream

- Sign MoUs with other HEIs • Enhance media center with audio/video facilities
- Provide 1% honorarium towards IIC and entrepreneurship from college income
- Mobilize funds for Crossian Amutha Surabi to support poor students
- Provide RFID to all staff and students
- Enhance faculty research network with IRINS
- Construct entrance arch
- Enroll institution for Academic Bank of Credit (ABC) and Naan Mudhalvan Scheme
- Introduce B.Sc. Costume and Fashion Design, M.Sc. Computer Science in 2023-24
- Shift CoE office to Cecile Hall and renovate
- Construct new classrooms and purchase equipment for new courses.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://holycrossngl.edu.in/Content/pdf/Strategic-Plan-2018-23.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Holy Cross College (Autonomous), Nagercoil is a Catholic College established and administered by the Congregation of the Sisters of the Cross of Chavanod. The college is under the religious jurisdiction of the Catholic Bishop of Kottar. ? The institution is an autonomous college affiliated to Manonmaniam Sundaranar University, Tirunelveli with 2(f) and 12 (b) status. ? The President of the society is the chief administrative head of the College ManagementCommittee and the Governing Body. ? The Governing Body of the institution along with the Principal steers the institution to accomplish the strategic plans. ? The IQAC focuses on Academic audit, Quality initiatives and sustenance efforts. ? The CoE and the Examination Committee take care of examination-related activities . ? The Deans coordinate Curriculum Design and Development, Research and Extension activities. ? Staff Council members and HoDs monitor the activities of the institution. ? Annual budget is planned by the Finance Committee,

discussed in the Governing Body and executed through the respective administrative sections. ? Hostel admission and administration are carried out by the Principal (Chief Warden) assisted by two wardens appointed by the College Managing Committee. ? Various academic and administrative bodies help in aiming at the empowerment of students through holistic education.

File Description	Documents
Paste link to Organogram on the institution webpage	https://holycrossngl.edu.in/Content/pdf/Organogramfinaltoupload%20(1).pdf
Upload any additional information	View File
Paste link for additional Information	https://holycrossngl.edu.in/Content/pdf/Calendar/Calendar-2023-2024.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- **Provident fund for teachers who work in the self-financing stream.**
- **Day care centre for the children of the employees.**
- **Granting Maternity leave, Earned Leave, Medical Leave, Sabbatical leave, Casual Leave, RH as per government norms.**
- **On duty leave / Permission to attend seminars, conferences, workshops, FDP, orientation and refresher courses.**
- **Access to Aaro Yoga center, Zumba fitness lounge and**

Gymnasium.
- **Financial assistance, moral support and psychological counselling at times of need.**
- **Wi-fi facility.**
- **Pooling and donating fund at times of crisis to support the staff.**
- **Free medical check-up.**
- **Seed money for Research projects,incentives and awards for publication of articles in reputed journals and patent filing.**
- **Faculty are encouraged to pursue Ph.D. and career advancement activities.**
- **Retreats and inner healing sessions.**
- **Flexible timing for the staff who put in extra hours of work.**
- **Team lunches, picnics and tours for making memories.**
- **Consideration during admission for the children of faculty and administrative staff.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_6/6.3/6.3.1/2.Welfare_Measures.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

135

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

18

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

132

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

- Annual budget from the autonomy grant is allotted by the Finance Committee for various academic and administrative requirements. At the end of every financial year, the utilization is audited by the external auditor and submitted to the UGC.
- The grants from the UGC and the government are audited and the financial statement is submitted to the Regional Joint Director's office in Tirunelveli. Moreover, all the financial support to the institution by the government and UGC are audited by the auditors appointed by the government.
- Annual budget for the self-financing programmes is planned by the Finance sub-committee for the various academic and administrative requirements of the staff and students of the self-financing stream.
- At the end of every financial year, it is audited by the College auditor and is again subjected to an audit by an external charted accountant appointed by the Society of the

        sisters of the Cross of Chavanod.
- **Internal Audit:**

The Office Superintendent and the Principal scrutinize all matters related to receipts and disbursal of funds under various heads of income and expenditure. All receipts, vouchers, utilization certificates are scrutinized by the Office Superintendent. The income and expenditure statement of departments is scrutinized and audited.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_6/6.4/6.4.1/Audit.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

168.71

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

· Annual budget is prepared at the beginning of the financial year, in view of the income and expenditure and channelised after approval from the finance committee and the college management.

· Fee deposited by the students of the aided stream is allocated to the non-salary account and audited annually. Fee collected from the students of self-financing stream is to be utilized for the salary of the teaching and non-teaching staff of the S.F stream and also for the enhancement of academic and physical facilities.

· The managing committee plans and confers about the augmentation of infrastructure including buildings.

· The amount donated for endowment prizes/scholarships/lectures by philanthropists is maintained as fixed deposits and the interest is utilized for the purpose for which it is given.

· The student welfare fund contributed by the faculty is maintained systematically with transparency and is utilized for the benefit of the financially backward students.

· The audit statement of the grant sanctioned by UGC/DST/TANSCST for the conduct of seminars, projects, conferences is to be sent to the concerned agency.

· Voluntary contribution by all the students through H. Share is channelized for charity purposes.

· The departments and the library prepare their annual budget and the finance committee allocates the fun

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://holycrossngl.edu.in/Content/pdf//Resource%20mobilization%20policy.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

For the Teaching Faculty

- **The IQAC of the institution conducts Professional Development Programmes, Faculty Development Programmes, and Seminars for updating knowledge and to enhance the teaching-learning process. Workshops and seminars on Outcome Based Education-the Hallmark of Academic Quality, Attainment on Course Outcome, Student-centric Teaching Learning and Training on need-based Curriculum revision were organised for the benefit of the faculty.**

For the Non-Teaching Staff

- **Programmes on Life Skill, Values of Life, Professional Ethics, Stress Management were given to the supporting staff.**

For the Students

- **Student Induction Programme for the first year UG students helps them accommodate themselves with confidence and self-esteem. Eminent Lecture series, Virtual Campus Tour, History of the college, Curriculum Structure, Zumba fitness programme, Yoga, Mentoring, Creative Art, SWOC analysis and Talent Hunt made the programme interesting and informative.**
- **Capability Development and Skill Enhancement Activities were organised (Spoken English, Placement, Life Skill, Yoga, Physical Education, Professional Ethics for Students, Personal and Career Counselling) Skill training and Activity-based learning, Mentoring and Career Guidance.**

Open Forum for all inmates of the institution was also organised.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_6/6.5/6.5.1/IQAC_Annual_report.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Log Book:

The institution follows a systematically structured teaching-learning process which is monitored at regular intervals under the supervision of the IQAC. Faculty members maintain an individual logbook which records the various methodologies applied during the class hours. It is a tabular record of everyday classes, which contains the kinds of pedagogies, types of ICT tools and E-resources used to teach. The above components culminate in student-centric methods which help the students comprehend the subjects

better. The logbook is reviewed periodically by the heads of the departments and the head of the institution.

Result Analysis:

The effectiveness of the teaching methodologies adopted by the faculty is observed through the subject-wise result analysis based on the results of the end semester exams. Semester marks obtained in all the subjects are entered in registers. The register comprises of the marks, pass percentage, class obtained and the names of the top scorers. Individual performance of the student is monitored semester-wise and the progression is noted. The low achievers are classified for the remedial programme. The Heads of the departments present the reports of semester analysis subject-wise in the Staff Council meeting.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_6/6.5/6.5.2/Log_Book&Result_Analysis.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://holycrossngl.edu.in/Content/pdf/Annual%20Report%20-%2023-24.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Gender identity, a cultural context has to be analytically and critically thought over by every individual. As a higher education institution serving women, a conscious approach is taken towards the same. • The college offers women studies and human rights as part of its curriculum in order to educate every individual. In addition to these papers, women's contribution is included in the syllabus as much of possible. • National and International days commemorating women, women achiever's are observed by the college as a motivation. • Government schemes like single girl child are keenly promoted so that many are benefited. • The college also extends partial financial assistance on a need basis. Employment opportunities and entreprenual trainings are offered to the students. Students are also trained for various competitive exams. • Women cell initiates a number of programs towards women empowerment .on campus counselling anti-ragging cell mentors and class teachers ensure the emotional well-being of the students. • IIC innovation trains and supports every individual to be innovators and register for their own patents. Fitness programs like Zumba, Yoga classeswere conducted on campus.Sports students are given coaching free and other benefits to excel in the field.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://naac.holycrossngl.edu.in/Subparameter_2024/C7_7_1_1_Gender_Equity_Progms

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

- Every community needs a conscious waste management system to minimize carbon food print and for the future of the planet. Solid waste management is diverse types of waste which need varying management strategy. Office apply like the used envelope, one side printed paper are reused as much as possible.

Beyond that, papers are collected and send for recycling.

- Food waste generated on campus excreted as sorted and used either as animal feed or as the bio degradable kitchen composed. The cafeteria manager is instructed to responsibily dispose the non degradable and bio degradable waste.
- On campus event organizers planned to serve food in the steel plates from the college as well as biodegradable plates. Sufficient number of cleaners is also assigned to gather and dispose the food waste. Beverages are used in paper cups and steel cups. Theshed leaves, pruned parts of shrubs and trees, mowed lawn waste are used for vermi composting. Debris from infrastructure maintenance is responsibly reused or disposed.
- Broken lab equipments are sent for recycling.

- **Electrical and electronic waste are gathered meticulously and sent for recycling.**
- **Grey water is filtered usingplant and then recharging the ground water. Black water is treated through the composting.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,	A. Any 4 or all of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	[View File](#)
Details of the software procured for providing assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- Teaching, non-teaching and the student community come from diverse backgrounds. Here at the Institution we welcome and celebrate the individual's unique identity. The youth of the nation are also taught to recognize and respect this diversity. Towards such a purpose many steps are taken by the college. Even as freshmen coming they are given orientation, department wise guidance, welcome by the senior student and so on to gently set the lines. All are given equal opportunity and treated respectively.
- While programs like Anti ragging, mentoring keep a close eye on any source of distress, programs like Morning Prayer, semester beginning and closing Mass, through for the day gently guide the shaping process of the individual.
- Bridge course, Student induction program, remedial system, association activities help bridging the variation in the student performance.
- Commemoration of leaders, thinkers and authors reinforce that difference in individual identities do not hinder the greatness of one's attainments.
- The student welfare fund, partial assistance in payment of fees, scholarship funds, and emergency based pooling of money by staff are used to assist people with economic challenges.
- Scribes, assistive devices, ramps and accessible restrooms make the campus a inclusive society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

HEIs are not islands or ivory towers they have a call to be part of nation building. Towards this purpose value education involves all students and faculty.

- Final year under graduates are offered women's studies and human rights paper.
- National days like Independence Day and Republic day are observed with the strong patriotic pride and dignity which reverberates the students.
- Everyone partakes in the common oath reiterating loyalty to the principles of the nation like Anti corruption, practice of voting rights, awareness of consumer rights and so on.
- Crossian model guides the conduct of the individuals in addition to the code of conduct printed in the handbook.
- Extension activities like NSS, RUN and UBA involve students in local communities to be aware of the challenges and resolutions thereof. The social work students also greatly contribute to the nation building.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other	A. All of the above

staff Annual awareness programmes on the Code of Conduct are organized	

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

• **Students from diverse background bring in their own understanding of personal identity. However the college strives to build an identity which would celebrate their personal significance and also contributes to the well around them. • To celebrate Women hood women's day, Girl Child Day are celebrated besides the commemoration of national and international women contributors with a vision to priding in women. • Being a nation of unity in diversity it is a crucial importance that every individual should respect every other cultural group. Therefore Onam, Diwali, Pongal and Christmas are observed by the college community and all details of the festivals are observed. • To inculcate a sense of national identity Independence Day and Republic day were celebrated. The sense of self also includes the sense of responsibility. In view of reiterating this, days like voters day, consumer day are observed. Building on the National pride commemoration of national leaders, writers, scientist and other achievers are taken up. In this day and era it is vital to have a sense of being a global and citizen and also ecosystem. This is achieved by the observation of international women's day, Yoga day, world Sparrow day etc…**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice - I: Discipline-wise Bridge Course

Objective: To ease the transition of new students from diverse high school systems to college life.

Context: The shift from high school to higher education can be challenging due to differences in learning environments and varying school board experiences. This course aims to provide a common foundation for students, preparing them for the new academic setting.

Practice: After a general orientation and an English bridge course, students undergo discipline-specific bridge courses. These introduce them to faculty, syllabi, and academic plans, reducing anxiety and fostering familiarity with college life.

Evidence of Success: Students learn discipline-specific terminology and are introduced to technology-assisted learning. They also become familiar with library and lab facilities, helping them acclimate to the college environment.

Challenges: Identifying and addressing the varying skill levels of students from different academic and socio-economic backgrounds is challenging.

Best Practice - II: Shuttle-Free Day

Objective: To raise environmental awareness by reducing the campus's carbon footprint.

Context: Modern living has a significant impact on the environment, and educational institutions have the opportunity to shape environmentally responsible future leaders.

Practice: Twice a year, the college observes a "Shuttle-Free Day." Students park their vehicles at a nearby church and participate in rallies to and from campus, raising consciousness about environmental sustainability.

Evidence of Success: Air quality measurements demonstrate the positive impact of the practice.

Challenges: Accommodating individuals with mobility issues and securing community parking spaces can be difficult.

File Description	Documents
Best practices in the Institutional website	https://holycrossngl.edu.in/Content/pdf//bestpractise2023-202407-11--2024.pdf
Any other relevant information	https://naac.holycrossngl.edu.in/SSR_CONTENT_2024/C_7/7.2/Best_Practice_Additional.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Holy Cross College, Nagercoil, has adopted the theme "Outcome-Based Education, Industry 4.0, and Patents and Publications" for 2023-2024 to advance its academic ecosystem and enhance student development. Since implementing Outcome-Based Education (OBE) in 2017, the college has refined its curriculum, teaching, and assessment processes to align with NEP and TANSCHE guidelines. This has led to measurable improvements in student outcomes, including higher placements, internships, entrepreneurial ventures, and progression to global institutions.

To equip students for Industry 4.0, the college offers courses and seminars on AI, IoT, VR, AR, and data analysis, complemented by 36 industry partnerships and the launch of B.Sc. in Artificial Intelligence and Data Science. Students have developed innovations, such as sensor-based devices and election software, and benefitted from industry-ready training through 84 value-added

courses.

In intellectual property, students and faculty have filed 10 patent applications, with 4 awarded, while publications reached 229 faculty papers in prestigious journals. Holy Cross College's commitment to evolving education standards positions students as future-ready innovators.

File Description	Documents
Appropriate link in the institutional website	https://holycrossngl.edu.in/Content/pdf//institutionaldistinctiveness2023-2024.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Submission of SSR for Vth cycle of Accreditation
- Focussing the Theme Networking-Research Grants-Skill Enhancement
- Introducing Two new programmes on Artificial Intelligence &Data Science and English Literature with Media Communication
- Syllabus Revision for UG and PG Programmes
- Academic calendar preparation
- SIP and Discipline wise Bridge Course for the freshers'
- Orientation/ Renewal Programme for the Junior Faculty
- Capacity Building programme for Non teaching Staff
- Faculty Development Programme on Quality Assurance and Accreditation
- Introduce more Value-Added Courses with a focus on Artificial Intelligence
- Offer UG Internship
- Preparation of detailed Course Plan and Learning Outcomes for each course
- Orienting Faculty on Mapping and Attainment of POs, PSOs and COs
- Apply for Projects and Patents
- Each Faculty to Publish Two papers in Scopus/ Web of Science
- Conduct quality Audits – Green, Energy and Environment
- Academic and Administrative Audit